Permit #F00144922

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00144922 **Type of Permit:** FILMING **Release Date:** 12/07/2018

Production Company NEW YORK FILM ACADEMY LTD - STUDENTS

Insured Company Name NEW YORK FILM ACADEMY LTD - STUDENTS

Contact Phone No. 1 818-333-3558
Contact Phone No. 2 212-674-4300
Fax
Address 3300 W. RIVERSIDE DR
BURBANK, California 91505

Production Title THE MIRROR

Type of Production Student

Producer Ce Li 3472057344

Director Ce Li 3472057344

1st AD Ruijia Wang

Production Manager Ruijia Wang

FilmL.A. Coordinator Ramona Jones

Location Manager Ruijia Wang
Primary Phone Mobile - 646-923-3957
Secondary Phone

Location Assistant Angela Koh
Primary Phone Mobile - 747-291-9990
Secondary Phone

Fees

FILMLA NON-REFUNDABLE STUDENT PERMIT FEE SIMPLE	$26.00
LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE	$228.00
LA CITY DEPT OF REC AND PARKS MONITOR REPORTING FEE	$76.00

Total Permit Fee $330.00

Number of Locations 3

NOT A PERMIT

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Summary Information — Location

Permit Number	F00144922	**Location Manager**	Ruijia Wang
Production Company	NEW YORK FILM ACADEMY LTD - ST...	Primary Phone	Mobile - 646-923-3957
Insured Company	NEW YORK FILM ACADEMY LTD - ST...	Secondary Phone	
Production Title	THE MIRROR		

Location Address 20528 Lantana Ct, Los Angeles, CA, 91326

Location Type Private Residence

Film Dates 12/8/2018 - 12/8/2018 09:00 - 21:00 1 day

Open or Closed to the Public Closed

Generic Conditions *LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITTEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
All vehicles must be parked on private property
Must comply with attached conditions
Must Maintain 5' Clearance on Sidewalks/Walkways
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic
No Parking in handicap spaces at anytime.

Please see attached documents NYFA Student Certification 'The Mirror" -Ruijia Wang.pdf
NYFA - 'The Mirror' 20528 Lantana Ct.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	2
Vans	1

Personnel on Location

Type	Quantity
Cast	1
Crew	10
Spot Check	1

Filming Activities Equipment on property; Interior Dialogue; All activity to take place on private property. ;

Jurisdiction **Political:** Los Angeles City - Council District 12 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Approvals LOS ANGELES CITY POLICE DEPARTMENT Melissa Hernandez

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

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Summary Information — Location

Permit Number	F00144922	**Location Manager**	Ruijia Wang
Production Company	NEW YORK FILM ACADEMY LTD - ST...	Primary Phone	Mobile - 646-923-3957
Insured Company	NEW YORK FILM ACADEMY LTD - ST...	Secondary Phone	
Production Title	THE MIRROR		

Parking Notes
Have private parking place

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Summary Information — Location

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Production Company	NEW YORK FILM ACADEMY LTD - ST...	Primary Phone	Mobile - 646-923-3957
Insured Company	NEW YORK FILM ACADEMY LTD - ST...	Secondary Phone	
Production Title	THE MIRROR		

Location Address Porter Ranch Dr & Corbin Av, Los Angeles, CA 91326

Location Type Sidewalk

Film Dates 12/8/2018 - 12/8/2018 10:00 - 22:00 1 day

Open or Closed to the Public Open

Generic Conditions
All vehicles must be parked on private property
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic
No Parking in handicap spaces at anytime.
No stopping and setting up in residential areas before 7am or after 10pm without prior approval
No stopping or setting up in front of merchants or residents without prior approval

Please see attached document NYFA - 'The Mirror' Porter Ranch Dr & Corbin Av.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	2
Vans	1

Personnel on Location

Type	Quantity
Cast	1
Crew	10

Filming Activities Exterior Walk;

Jurisdiction **Political:** Los Angeles City - Council District 12 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Approvals LOS ANGELES CITY POLICE DEPARTMENT Gabriel Aleman

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Other Location
20528 Lantana Ct, Los Angeles, CA, 91326

Parking Notes

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Hollywood, CA 90028
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Summary Information — Location

Permit Number	F00144922	**Location Manager**	Ruijia Wang
Production Company	NEW YORK FILM ACADEMY LTD - ST...	Primary Phone	Mobile - 646-923-3957
Insured Company	NEW YORK FILM ACADEMY LTD - ST...	Secondary Phone	
Production Title	THE MIRROR		

We will park in the Private parking place and walk to the filming location. Address; 20528 Lantana ct, Porter Ranch.

NOT A PERMIT

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Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
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Summary Information — Location

Permit Number	F00144922	**Location Manager**	Ruijia Wang
Production Company	NEW YORK FILM ACADEMY LTD - ST...	Primary Phone	Mobile - 646-923-3957
Insured Company	NEW YORK FILM ACADEMY LTD - ST...	Secondary Phone	
Production Title	THE MIRROR		

Location Address 4730 Crystal Springs Dr, Los Angeles, CA, 90027

Location Name GRIFFITH PARK

Location Type Park

Film Dates 12/9/2018 - 12/9/2018 10:00 - 16:00 1 day

Open or Closed to the Public Open

Generic Conditions
*LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITTEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
All vehicles must be parked on private property
Must comply with attached Rec & Park Conditions. Note: No smoking in City Parks unless guided by the Rec & Park Film Office Monitor or assigned Uniformed Fire Safety Officer in designated areas
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic
No Parking in handicap spaces at anytime.

Please see attached document GUIDELINES - 63350 MINERAL WELLS TRAIL.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	2
Vans	1

Personnel on Location

Type	Quantity
Cast	1
Crew	10

Filming Activities Equipment on property; Exterior Dialogue; Exterior establishing shots; Exterior models against scenery; Park reservation #63350.; Filming at Mineral Wells Trail and Wilson Harding Parking lot. ;

Jurisdiction **Political:** Los Angeles City - Council District 04 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Summary Information — Location

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Production Company	NEW YORK FILM ACADEMY LTD - ST...	Primary Phone	Mobile - 646-923-3957
Insured Company	NEW YORK FILM ACADEMY LTD - ST...	Secondary Phone	
Production Title	THE MIRROR		

Location Notes

Approvals

LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE	Isabel Aguilar
LOS ANGELES CITY FIRE DEPARTMENT - FILM UNIT	Vincent Owens

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

NOT A PERMIT

Permit #F00144922

NEW YORK FILM ACADEMY

COLLEGE OF VISUAL AND PERFORMING ARTS

November 8, 2018

ruijia.wang@nyfa.edu

To Whom It May Concern:

Please allow this letter to serve as verification that Ruijia Wang is a student in good standing at the New York Film Academy BFA Filmmaking Program. They will be shooting a student film on the dates of December 1 -9, 2018. This student project "The Mirror". If you have any further questions, do not hesitate to contact me at the number listed below.

Best Regards,

Luis Valencia

New York Film Academy
Production Services
818.330.6133
luis.valencia@nyfa.edu

NOT A PERMIT

Permit #F00144922

NOTICE OF STUDENT FILMING

We, the student filmmakers named below on this form, are planning to film a student production in your neighborhood. We are applying for all necessary permits and agree to maintain all legally-required liability insurance. Additionally, all personnel required to ensure public safety will be on location. We will abide by all County or City filming rules and any specific guidelines applicable to your neighborhood.

We will make every effort not to disturb you and will treat your neighborhood with the respect it deserves. Thank you in advance for your hospitality and cooperation while we are filming on your street.

When filming on-location in the County or City of Los Angeles, advance notice must be provided to all residents, merchants and/or businesses within a 500 foot radius of the filming location. Exceptional filming activities, such as simulated gunfire, may require us to notify a wider area.

We will be filming scenes for the following production/project.

PROJECT TITLE	The Mirror					
FILMING ADDRESS	20528 Lantana Ct. Porter Ranch					
DATE(S)	12/08/2018					
HOURS	FROM	10	AM / PM	TO	6	AM / PM

Description of scenes & parking:

Interior Dialogue.
All camera, filming active and equiment on private property.
**** ALL CAST, CREW AND PERSONAL VEHICLES WILL PARK ON (PRIVATE) PROPERTY ONLY ****

If you have any questions and/or concerns regarding this production, please contact us using the information provided below.

Ruijia Wang	646-923-3957
Name of Primary Student Contact	Daytime Phone #
New York Film Academy	818-333-3358
Name of School/Class Administrator	Daytime Phone #

You may also contact FilmL.A., the City/County's official film permit coordinator at (213) 977-8600, 24 hours per day, 7 days per week, for assistance.

NOT A PERMIT

Permit #F00144922

NOTICE OF STUDENT FILMING

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We will be filming scenes for the following production/project.

PROJECT TITLE	The Mirror					
FILMING ADDRESS	Porter Ranch Dr (sidewalk)					
DATE(S)	12/08/2018					
HOURS	FROM	6	AM / (PM)	TO	9	AM / (PM)

Description of scenes & parking:

EXT. Talk

All Crew and cast car in private porperty.

**** ALL CAST, CREW AND PERSONAL VEHICLES WILL PARK ON (PRIVATE) PROPERTY ONLY ****

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Ruijia Wang	646-923-3957
Name of Primary Student Contact	Daytime Phone #
New York Film Academy	818-333-3558
Name of School/Class Administrator	Daytime Phone #

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PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

GRIFFITH PARK – MINERAL WELLS TRAIL AND WILSON HARDING COURSE PARKING LOT

- **Ok to film at Griffith Park – MINERAL WELLS TRAIL on 12/09/2018 (see plot plan).**
- **PRODUCTION MAY NOT EXCEED A PRODUCTION SIZE OF 10 OR LESS.**
- **Ok FOR CAMERA, TRIPO, CSTAND, LED LIGHTS WITH BATTERY, FOG MACHINE, DONNA DOLLY, A JIB ARM.**
- **OK FOR A BED AS A PROP MUST BE CARRY TO SCENE MUST BE FREE STANDING MAY NOT BE BLOCKING ANY EQUESTRIAN TRAILS AT ANYTIME.**
- **Ok to park 1 CAR CREW AND 1 VAN AT WILSON HARDING PARKING LOT (see plot plan).**
- **OK FOR CATERING ONSITE.**
- **Does NOT have exclusive use of the park.**
- **OK to do two-minute pedestrian control while cameras are rolling.**
- **NOT allowed to film any patron unless given permission with written consent**
- **Use of City utilities (water and electricity) is $75 per use, per day and the company will be invoiced by the Park Film Office.**
- **Pyrotechnics, explosions, stunts and special effects may be considered on a case-by-case basis for exterior use only and requires approval by LAFD and the Park Film Office. Any special effects that may cause damage to the interior/exterior of cave integrity are not permitted.**
- **Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.**
- **Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.**
- **No simulated sex allowed on Park property.**
- **No nudity allowed on Park property.**
- **Film permits do not provide exclusive use of a park or recreation area.**

DRAFT

- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking and or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking: No Smoking unless in designated area
- No smoking on trails.
- Fire extinguisher required for generators on site.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
  A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine

F-144922

NEW YORK FILM ACADEMY LTD - STUDENTS/THE MIRROR

(GRIFFITH PARK – MINERAL WELLS TRAIL AND WILSON HARDING COURSE PARKING LOT)

NOT A PERMIT

NOT A PERMIT